Navigating the Website

The GSHG website, www.gshg.org, is your #1 source for information. The pages with the information most relevant to you are just **one click** from our homepage!

Use this guide to help you navigate!

The Homepage

The homepage of our website is divided into five main sections:

1. The Breaking News Banner is the banner across the top of the homepage. It will be different colors and lead to different pages of the website throughout the year - sometimes promoting an upcoming event, such as S'morevivor or Woman of Distinction, sometimes promoting recruiting efforts, and sometimes advertising important dates such as the beginning of cookie booths, office closures, or other need-to-know dates.

2. The Menu bar leads to all of the pages on the website. You will find more detail on the Menu bar on the next page.

3. The Quick Link cards will go the Girl Join page, the Volunteer Join page, and our donation page. These will not change locations, though we may change the colors or photos throughout the year.

4. The Program Guide banner will take you to our annual Program Guide! This link will be the same all year.

5. The Upcoming Events section will show a few of the upcoming events, as well as our event calendar. You can click through the months to see more events. To view all events, click the calendar icon in the top right corner of the website.





The Menu

The Menu bar has several sections: 6. Like the Breaking News banner, the **Barrel Message and link** will change colors, messaging, and link destination throughout the year.

7. The GSHG servicemark is also a clickable link and will bring you back to the homepage no matter what page of the website you're on.

8. The Shop button will take you to the GSHG shop page of the GSUSA shop website.

9. The Donate button will take you directly to our Bloomerang donation page. From here you can choose how much you would like to donate to GSHG and if you would like to make a recurring monthly donation. ••••

- 10. The Menu icons are as follows:
- myGS

MY GS

- Spanish
- Search
- FAQs
- Forms and Documents
- Events
- 11. The website navigation tabs are as follows:
- Discover
- Get Involved
- Cookies+
- Support Us
- Members
- Camp

You will learn more about the menu icons and navigation tabs on the next pages.

Navigating the Website Tips and Tricks!

Our most important pages are just **one click** from our homepage!

If you run your mouse over the Menu bar, you'll see that it will get a white, solid background. From here, you can **hover** over the navigation tabs to get to where you need to go! On mobile devices, you can click the > to expand the navigation tabs without having to click through every section to get to the page you need!



The menu icons are as follows:

12. The myGS icon will take you to the login page for myGS. This is where you will manage your membership and household, access the Volunteer Toolkit, and more!

13. The Spanish icon will take you to the Spanish version of the GSUSA website, girlscouts.org

14. The search button will bring up the search bar - this will search our website for the keyword(s) you type. The results will include every webpage and document that includes the keyword(s).

15. The question mark will take you to our FAQ page, which houses the answers (or links to the answers) to our most frequently asked questions, such as how to transfer your membership to our council, where to find office hours, and how to stay up to date with GSHG communications and on social media!

16. The file folder icon will take you to our Forms and Documents page, which houses all of the files that have been uploaded to the website so that they can be found in one spot. This page also has a section that has all the links to online, external forms (such as WuFoo, JotForm, or Google survey forms) used by our departments.

17. The calendar icon takes you to our events listings on gsEvents. The events page will include all of the upcoming events for our council, including the events found in this Program Guide (at time of publication) and even more events that will be added to our plans as the 2025 Membership Year progresses!





VIEW DETAILS

Tips and Tricks!

The menu icons will stay at the top of the page as long as you are on the GSHG website.



21 ✓ Support Us ✓



The website navigation tabs are:

18. The Discover tab directs website visitors to learn more about Girl Scouts of the USA and Girl Scouts of Historic Georgia. It has four sections: About Us, Our Council, News, and Visiting Savannah.

19. The Get Involved tab directs future Girl Scouts, future volunteers, and alums to connect (and reconnect!) with Girl Scouts of Historic Georgia.

20. The Cookies tab houses important information for our product program department and our two product programs - the Girl Scout Cookie and the Fall Product Programs. There are recources for both programs for Girl Scouts and volunteers under this tab. **21. The Support Us tab** is a dedicated space for our council fund development efforts, from giving campaigns to signature events. Each region has a section of the Support Us tab for their respective signature events where viewers can purchase tickets, view photos, and learn about our sponsors! The Support Us tab is also where website visitors can read about some of our council-level advocacy efforts.

22. The Members tab is divided into three sections: For Girl Scouts, For Volunteers, and Awards and Honors. This tab directs viewers to resources and information for registered members, as well as our awards and recognition efforts for our members!

23. The Camp tab directs website visitors to learn more about our camp properties - Camp Tanglewood, Camp Low, Camp Robert Lewis, and Camp Martha Johnston. From here, viewers can reserve camp for an event, join an Adopt-a-Camp Team, or register for summer camp!

You can learn more about each tab on the next pages!

Tips and Tricks!

Like the menu icons, the navigation tabs will also stay at the top of the page as long as you are on the GSHG website.

By **hovering** over the navigation bar you can get to our most important pages (and the information on those pages!) with just **one click**!

The Navigation Tabs have the same names on mobile, they just go from top to bottom - rather than left to right. Click the > to expand the navigation tabs. You'll know that you're on the **Girl Scouts of Historic Georgia** website because the GSHG servicemark will be in the **top left corner** of the webpage and the URL will read **www.gshg.org** at the beginning!

GSUSA provides the template for the councils' websites that each council get to customize quite a bit. Not everything can be changed, but we do our best to adjust what we can to give users the easiest experience.

We hope that this guide proves to be a handy resource to help members best utilize the tool that is our website!

3 Discover	ID✓ Get Involved	20 ➤ Cookies Y	✓ Support Us	✓ Members ✓	23 Camp ✔
	8 girl scouts of historic georgia		SHOP DONATE MY GS	os 🥄 ? 🖿 🗰	
	About Us	Disco Our Council	ver ∨ Get Involved ∨ Cookies ∨ News	Support Us V Members V Camp V Visiting Savannah	_
Diversity, Equity, Inclusion, and Racial Justice		Our Camps	e-Newsletter	Bridging Savannah's Bridge	
	Research and Data	Contact Us	GSHG In the News	Every Woman's Marathon	
	What Girl Scouts Do	Employment	GSHG Newsroom	The Girl Experience Center	
		Governance		Girl Scout First Headquarters	
		Our History		Tour & Program Opportunities	
		Program Guide			
		Shop With Us			
		Staff Directory			
		Visit Us			

In the Discover Tab, you are *discovering* information about Girl Scouts! You might use resources in this tab to get the addresses for our service centers (they are also in the Program Guide and Annual Report, as well as other documents), to find an email address for someone on staff (you can also call Customer Care at 888-689-1912), to learn about the history of Girl Scouts (did you know that Girl Scouts was founded right here in Savannah, GA?!), to read about Girl Scouts in the news, or even to plan your trip to Savannah!

Example: If you wanted to read previous editions of 5 on Friday, you would **hover** over *Discover* and then **click** the *e-Newsletter* link under *News*!

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Discover \checkmark Get Involved \checkmark Cookies \checkmark Support Us \checkmark M	Support Us ✔ Members ✔ Camp ヽ		
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Daisy's Dispatch Alumni Newsletter			
Noteworthy Alums			
Learn how t Scouts: join become a vo	o get involved with Gir a troop, go solo, or lunteer.		
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If you need to go to the Get Involved tab, it's probably because you are *getting involved* with Girl Scouts. This tab is mostly for potential new members or alums that are reconnecting with Girl Scouts.

Example: If you wanted to read previous editions of Daisy's Dispatch, you would **hover** over *Get Involved* and then **click** the *Daisy's Dispatch* link under *Girl Scout Alums*!

Tips and Tricks!

If you cannot view these full lists, your screen may be zoomed in too far! You can click the **Control and Minus button on your keyboard to zoom out**! (Or the **Command and Minus** buttons on Macs!)

girl scouts		SHOP DONATE MY GS	B 🔍 ? 🖿 🗰
	Disc	cover \checkmark Get Involved \checkmark <u>Cookies</u> \checkmark	Support Us \checkmark Members \checkmark Camp \checkmark
Cookie Program	For Girls	For Volunteers	Fall Product Program
Find Cookies Near You	Cookie Resources	GSHG Cookie Essentials	Fall Product Program
Cookie Flavors	Cookie Rewards	Cookie Resources	Order Card - Coming Soon!
Donate Cookies	Cookie Rookies and Captains	Product Program	2024 Products - Coming Soon!
Girl Entrepreneurs	Juliette Resources	Troop Finances	
Frequently Asked Questions			

In the Cookies+ tab, you will find all of the important resources for our product programs. Product programs are fundraisers for Girl Scouts, most famously - the *Girl Scout Cookie Program*. You would use this tab to find a cookie booth near you (during cookie season), read the Volunteer Cookie Manual, or even find information for Fall product.

Example: If you wanted to send cookies to our troops through Operation Cookies From Home, you would **hover** over *Cookies+* and **click** the *Donate Cookies* link under *Cookie Program*!

21 girl scouts		SHOP	DONATE	MY GS	es 🔍	?	
of historic georgia	of historic georgia		Get Involved \checkmark	Cookies 🗸	Support Us 🗸	Members 🗸	Camp 🗸
Donate	Signature Events		Advocacy				
The 1912 Society	Athens Area		Crawford County	y Rock Quarry			
Juliette Gordon Low Society	Augusta Area		Rotary Service P	roject			
Lifetime Membership	Columbus Area		Celebrating Dive Literature	rsity Through			
Little House Capital Campaign	Gainesville Area						
On My Honor Society	Macon Area						
Other Ways to Support GSHG	Savannah Area						
	Virtual Opportunities						

In the Support Us tab, you find information regarding our council-level fundraising efforts! GSHG has six regions (Athens/Gainesville, Augusta, Savannah, Albany, Columbus, and Macon) where our staff hosts special events to *support* our Girl Scouts financially. We also have several giving societies that you can be part of - you will be recognized in our Annual Report for joining them.

Example: If you wanted to register a team for S'morevivor, you would **hover** over *Support Us* and then **click** the *Augusta Area* link under *Signature Events*!

22	girl scouts of historic georgia		SHOP DONATE MY GS Discover ✓ Get Involved ∨ Cookies ∨ S	Support Us V Members V Camp V
	For Girl Scouts	For Volunteers	Awards & Honors	
	Badges and Journeys	Adult Training	Adult Recognitions	
	Camp and Outdoors	Brand Center	Girl Scout Highest Awards	
	Cookies and Fall Product	Experience Box	GSHG Gold Award Girl Scouts	Renew your Membership! Sign up for
	Media Girls	Travel Resources	Scholarship Opportunities	another year and keep the magic going!
	Other Opportunities	Troop Year Planner		
	For Parents & Families	Service Unit Agendas		
	Programs and Events	Volunteer Essentials		

The Members tab houses information for people visiting the website who are already *members*! You could go under this tab if you wanted to see what badges your Girl Scout could earn, get ready for your monthly Service Unit meeting, or learn about GSHG's Gold Award Girl Scouts and their service projects!

Example: If you wanted to register for an event in the Program Guide, you could **click** the **calendar icon** in the top right corner, or you could **hover** over *Members* and then **click** the *Programs and Events* link under *For Girl Scouts*!



The Camp tab is pretty concise - if you're looking to *camp* with us, there are three ways you can do that: come to summer camp, volunteer with one of our Adopt-a-Camp Teams, or make a reservation for yourself, your family, your troop, or another group you're a part of!

Example: If you wanted to have a birthday party at Camp Martha Johnston, you would **hover** over *Camp* and then **click** the *Reserve a Camp* link! Once on that page, you'd just click the "Reserve" button under Camp Martha Johnston!

Frequently Needed Resources

Looking for a specific form or other information? The Forms and Documents page (get there by clicking the file folder icon!) includes links to some of the most frequently requested forms, documents, and other resources. The list is frequently updated as the council makes changes to forms and processing procedures.

If you are unable to find a form you're looking for, please contact the appropriate department using the Staff Directory or call Customer Care at 888-689-1912!

