

**Sustained Service Award – GSHG Level Award
Requires Approval of the Council Review Committee**



The Sustained Service Award recognizes an individual who has continued to volunteer at the service area level for an additional three years after receiving the Appreciation Pin and has demonstrated outstanding leadership in the following areas: empowering girl participation in meaningful programs, inspiring community partnerships for troops, supporting council goals for increasing membership and expanding growth through recruitment, and providing significant service above and beyond position expectations.

Criteria: The candidate

- is a registered member of GSUSA
- meets the general criteria for awards
- has provided outstanding service to a service area in a way that furthers the council's goals
- provides service that goes beyond the expectations of the position

Nominated by and Endorsed by: An individual familiar with the service performed and willing to coordinate the submission of the nomination and any follow-up questions submits a nomination form including a list of individuals (or groups of individuals) that have agreed to write Letters of Endorsement. Candidates for the Sustained Service Award need **three** Letters of Endorsement. The person submitting the nomination may be one of the individuals endorsing the candidate. The Letters of Endorsement need to be individually written and provide specific accounts of the service provided by the candidate.

Approval: The recognitions committee reviews the nomination and the Letters of Endorsement, approves or denies the award, and notifies the nominating individual or group.

Form of Recognition: The Sustained Service Pin is awarded at a GSHG-level Awards event.

**Deadline for Completed Submission:
2nd Monday in February**

Sustained Service Award Nomination Form

The Sustained Service Award recognizes an individual who has continued to volunteer at the service area level for an additional three years after receiving the Appreciation Pin and has demonstrated outstanding leadership in the following areas: empowering girl participation in meaningful programs, inspiring community partnerships for troops, supporting council goals for increasing membership and expanding growth through recruitment, and providing significant service above and beyond position expectations.

Contact Information:

	Candidate: Person Being Nominated	Sponsor: Person Submitting the Nomination
Name:		
Address:		
Phone:		
e-mail:		
Previous awards and dates:		

Confirmation of eligibility:

_____ Registered adult Girl Scout in good standing
 _____ Submission of this nomination form along with **three** letters of endorsement where the endorsers are not related to the nominee.

The letters of endorsement must be independently written and address the following:

- Context (how the endorser knows the person being nominated)
- Examples of the ways in which the candidate has demonstrated outstanding leadership in the following areas: empowering girl participation in meaningful programs, inspiring community partnerships for troops, supporting council goals for increasing membership and expanding growth through recruitment
- Specific information/support for how the candidate has provided outstanding service at a level that exceeds expectations

	Name and address of individuals providing letters of endorsement—The person submitting the nomination may serve as one of the endorsers.
1	
2	

[Preferred submission method]: Collect all letters of endorsement and send a complete nomination packet as attachment(s) to an email sent to adultrecognitions@gshg.org.

[Alternative method]: Have each person completing a document submit her part as separate attachments to an email submitted to adultrecognitions@gshg.org and include the following in the body of the email: award name, name of the individual being nominated, name of the sponsor, and name of the individual(s) associated with the attachment(s).

----- **Office Use Only** -----
Award: Sustained Service Application #: _____

**Deadline for Completed Submission:
2nd Monday in February**

Sustained Service Endorsement Cover Page

Name of the person being nominated: _____

Name of the person providing this endorsement: _____

Name of the Sponsor (person coordinating the nomination): _____

DO NOT USE THE NAME OF THE PERSON BEING NOMINATED IN THE LETTER OF ENDORSEMENT. [Instead use statements such as: “As a member of _____ committee”, “She used professional experience as a _____” ...]

Attach this cover page to your letter of endorsement or include it as the first page of an electronic file where your letter starts on page 2. The review process uses “blind” reviews, so this page will be removed from the material going to the Review Committee. The committee will expect each person providing an endorsement to provide her own perspective about the candidate—rather than a form letter used by multiple endorsers.

DO include specific information related to the following:

- Context (how the endorser knows the person being nominated)
- Examples of the ways in which the candidate has demonstrated outstanding leadership in the following areas: empowering girl participation in meaningful programs, inspiring community partnerships for troops, supporting council goals for increasing membership and expanding growth through recruitment
- Specific information/support for how the candidate has provided outstanding service at a level that exceeds expectations

Type or neatly write your endorsement on a separate page (Remember NOT to use the person’s name since these go through a blind review process; do NOT sign your name.)

Once complete, submit your letter of endorsement following the instructions provided by the person coordinating the nomination (the sponsor). Note: This person may give you an earlier deadline than the council deadline to allow her time to assemble all material and submit a single completed nomination packet in one email.

----- Office Use Only -----
Award: **Sustained Service** Application #: _____